



**PROJECT IMPLEMENTATION UNIT (PIU)
PUNJAB URBAN LAND SYSTEMS
ENHANCEMENT (PULSE)
Punjab Land Records Authority (PLRA)
Government of the Punjab**



Subject: MINUTES OF THE PRE-PROPOSAL MEETING FOR DESIGN, DEVELOPMENT, AND INSTALLTION OF NEXT GENERATION LRMS APPLICATION UNDER PIU-PLRA, PULSE PROJECT

A pre-proposal meeting held on March 18, 2024 at 03:00 PM under the Chairmanship of GIS Specialist, PIU-PLRA, PULSE in the committee room of PULSE for the subject activity. The meeting started with recitation of Holy Quran. The chair welcomed the participants and requested for round of introduction. Following participants attended the meeting:

1. Mr. Muhammad Sohail Aslam GIS Specialist, PIU-PLRA, PULSE
2. Mr. Muhammad Islam Financial Management Specialist, PIU-PLRA, PULSE
3. Mr. M Afzaal Amin Rana Procurement Specialist, PIU-PLRA, PULSE
4. Mr. Ali Usman HR Manager, PMU-BOR, PULSE
5. Mr. Farhan Yousef ICT Specialist, PIU-PLRA, PULSE
6. Mr. Munir Ahmad M/s Accounting Outsourcing Limited
7. Mr. Ras Masood M/s Accounting Outsourcing Limited
8. Mr. Adeel Tariq M/s Systems Limited
9. Mr. Uzair Ahmad M/s Systems Limited
10. Mr. Agha Umair M/s Systems Limited

The following joined the meeting through zoom link:

1. Mr. Ayaz Khan M/s Pakistan Mobile Communications Limited
2. Ms. Fatima Mirza M/s NetSol Technologies
3. Mr. Jawad M/s Wateen
4. Mr. Waqas Yousaf M/s Global Invest Partner
5. Mr. Sohail M/s GNS Consulting Services

2. Procurement Specialist, PIU-PLRA, PULSE apprised the participants regarding the procurement process of subject activity. Following queries were responded during the meeting:

Sr. #	Query / Question	Response
1.	Is required Minimum average annual turnover of PKR 1050 million or equivalent within the last seven (07) years for single firm or collectively?	Refer to 1.3.2 of Section III – Evaluation and Qualification Criteria the requirement of average annual turnover to be met collectively/combined in case of JV.
2.	The requirement of specific experience of at least Rs.400 million is for two contracts or single contract is required?	Refer to 1.4.2 of Section III – Evaluation and Qualification Criteria, two (02) contracts within the last Seven (07) years, each with a value of at least PKR 400 million or equivalent, that have been successfully and substantially completed and that are similar to the proposed information system are required.

3.	How many biometric devices are required as per page 363 of RFP?	It is clarified that the need for supplying new biometric devices was incorrectly mentioned. Instead, the proposer is expected to ensure that the proposed solution is functionally compatible with the existing biometric devices (Digital Persona 4500) currently in use at our service centers. Furthermore, the application's design should not be restricted solely to these specific devices. The configuration should be sufficiently versatile to accommodate biometric devices from various manufacturers, thus emphasizing the importance of creating a universally compatible system rather than procuring new hardware.
4.	What is the weightage of technical and financial proposals?	Refer to ITB 39.1 of Section ii - Proposal Data Sheet (PDS), the weight to be given for cost is: 70%.
5.	What are the passing marks for technical qualification/responsiveness?	Refer to ITB 32.2 of Section ii - Proposal Data Sheet (PDS), Minimum marks required for technical qualification are 75% in technical scoring. Firms scoring minimum of 75% in technical evaluation beside meeting the qualification requirements will be considered responsive.
6.	Is completion weeks may be increased?	Refer to the Section III – Evaluation and Qualification Criteria of Para 4 (a) sixty-eight (68) weeks are given to achieve Operational Acceptance and these timelines are given keeping in view of the project timelines.
7.	What if any company has relevant experience of older than 7 years? Will it be considered?	(No) Refer to 1.4.2 of Section III – Evaluation and Qualification Criteria, two (02) contracts within the last Seven (07) years , each with a value of at least PKR 400 million or equivalent, that have been successfully and substantially completed and that are similar to the proposed information system are required.
8.	What if Eid holiday is announced on 12 th April, which is proposal submission day?	Refer to ITB 23.1 of Section ii - Proposal Data Sheet (PDS) <i>"In case of public holiday, bidders are allowed to submit the bids on very next working day, which will be opened on the same day as per time announced in the BDS."</i>

9.	Is the required application will cover all existing features of CLRMIS and the additional features as specified in scope document?	The number of services available in CLRMIS must be part of new application with the new pattern of record keeping i.e. Parcel Based. Moreover, all types of transactions of CLRMIS are also required to be part of new application.
10.	Does parcel based system refers to single parcel single owner?	A parcel can have multiple owners and a parcel with multiple owners will be referred as shared ownership parcel. A parcel with shared ownership if not dividable by law will be transferred as whole whereas the dividable will first go through the Tatima process before. Please refer to "Creation of Tatima" under 3.1.2 of section 3.1 "Core Services" of Scope Document.
11.	How many data sources will be for data migration purpose?	Project has identified maximum stakeholders for which data migration should be done. However, there would be more stakeholders for which the data has to be migrated. It would be difficult to mention the exact number currently. However, bidder can quote the migration rate separately.

Meeting ended with the note of thanks.

Financial Mgt. Specialist
PIU-PLRA, PULSE
(Member)

HR Manager
PMU-BOR, PULSE
(Member)

Procurement Specialist
PIU-PLRA, PULSE
(Secretary)

ICT Specialist
PIU-PLRA, PULSE
(Co-Opted Member)

GIS Specialist
PIU-PLRA, PULSE
(Convener)