



**PROJECT IMPLEMENTATION UNIT (PIU)
PUNJAB URBAN LAND SYSTEMS
ENHANCEMENT (PULSE)
Punjab Land Records Authority (PLRA)
Government of the Punjab**



Subject: MINUTES OF THE PRE-BID MEETING FOR THE UPDATION OF DIGITAL MASSAVI MAPS AFTER PARTITIONING PROCESS AND ADDRESSING ANOMALIES OF BUILT-UP AREA FOR PARCEL PACKAGE 1, 2 AND 3

A pre-bid meeting was held on March 26, 2025 at 02:00 PM under the Chairmanship of GIS Specialist, PIU-PLRA, PULSE in the committee room of PULSE for the subject activity. The meeting started with recitation of Holy Quran. The chair welcomed the participants and requested for round of introduction. Following participants attended the meeting:

- | | |
|---------------------------|--|
| 1. Rana M. Sohail Aslam | GIS Specialist, PIU-PLRA, PULSE |
| 2. Mr. Ahsan Abdul Wahab | Financial Management Specialist, PIU-PLRA, PULSE |
| 3. Mr. M Afzaal Amin Rana | Procurement Specialist, PIU-PLRA, PULSE |
| 4. Mr. Ali Usman | HR Manager, PMU-BOR, PULSE |
| 5. Mr. Nasir Ashraf | GIS Specialist, PMU-BOR, PULSE |

The following joined the meeting through physically and through zoom link:

- | | |
|-------------------------|---|
| 1. Mr. Hameed Saeed | M/s Country Survey & Mapping Services Pvt. Ltd. |
| 2. Mr. Waseem Akram | M/s Infinity Geo Solutions Pvt. Ltd. |
| 3. Mr. Ras Masood | M/s Accounting Outsourcing Services Pvt. Ltd. |
| 4. Mr. Imran Latif | M/s Progressive Consultant |
| 5. Mr. Hamza Wahla | M/s Spatialox |
| 6. Mr. Khurram | M/s NESPAK |
| 7. Mr. Asfand Yar Aslam | M/s Coral Reef |

2. Procurement Specialist, PIU-PLRA, PULSE apprised the participants regarding the procurement process of subject activity. Following queries were responded during the meeting:

Sr. #	Query / Question	Response
1.	Is there a possibility of extending the bid submission deadline for the Package-1, considering the upcoming Eid holidays which is coming before the current deadline?	No, the submission deadline cannot be further extended, as it is aligned with the agreed project timelines. Additionally, several other activities are contingent with this procurement process, which makes it essential to maintain the current schedule without further extensions.

Sr. #	Query / Question	Response
2.	In what format will the data be provided by the PULSE office?	The PULSE office will provide data in a web application environment. The firm will be responsible for updating the data within the application if any modifications or rectifications are identified.
3.	Will the firm be required to develop an application to record and track any changes occurring in the parcels?	No, the development of a new application will not be required for this procurement. The PULSE office will provide an existing application, within which the firm will be responsible for recording and updating the data as necessary during the project execution.
4.	As per Section III - Evaluation and Qualification Criteria, Clause 2.2 (C), a separate team composition is required for each district. Does "district" in this context refer specifically to the districts indicated in the particular package, or does it imply that a separate team must be provided for each district across Punjab?	As per Section III - Evaluation and Qualification Criteria, Clause 2.2 (C) , the requirement for a separate team composition applies to each district across Punjab for which the bid is being submitted.
5.	Is there a requirement for bid security for any of the packages and their corresponding Lots?	No, there is no requirement for the submission of bid security for any package or its corresponding Lots. However, as per Bid Data Sheet Clause 20.1 , the bidder must furnish a Bid-Securing Declaration in its original form for each Lot as part of its bid submission.
6.	Please clarify what percentage of taxes (Income/ GST) will be deducted from the quoted prices by a Private Limited Firm for the subject projects?	As per the prevailing tax rates, tax deductions will be applied at 5% for PST and 4% for Income Tax. These rates are subject to revision in accordance with any change by the Government.

Sr. #	Query / Question	Response
7.	If PULSE provides an estimate of 100,000 parcels for a district, but only 40% of them require updates during the project execution, while the remaining 60% are already correct, will the Consultant's payment be based solely on the 40% of parcels updated? Or does PULSE guarantee that all provided parcels will need to be corrected during the project?	The estimate number of Parcels for the Punjab are attached herewith minutes. The payment to the firm will be made on the actual number of Parcels being updated by the firm during the project execution.
8.	Are all the parcels provided by PULSE ready and matured for updating, with no additional processing required on the Client's end, such as Wandajat activities? If the Consultant's parcel updating activities are to run in parallel with the Wandajat process, there could be challenges in completing the project successfully and on time.	No activity regarding wandajat is to be exercised by the firm, rather the dataset will be provided by PULSE to the firm for only updation in existing baseline vector dataset through a web-based application.
9.	Who will be the primary point of contact for the Consultant regarding parcel corrections? Will it be the public, Patwari, or a representative from PULSE?	Patwari will be the point of contact. The firm will be responsible to collect all data from the Patwari and update the anomalies (if any) from the Patwari.
10.	It is not mentioned in the Request for bidding document that how the financial will be quoted please clarify in this regard.	The bid shall be submitted on per parcel basis.
11.	Vector Data	Vector data is a type of data used to represent geographic objects that contain location and attribute information in Geographic Information Systems (GIS)
12.	The data that will be updated in the application by the firm during the execution of the project, how the PULSE will now whether which parcel has been updated by the firm?	The wandajat will be provided to the firm through an application. The firm will be responsible for updating the wandajat on the current map. PULSE will verify the number of parcels that have been updated, and payment will be made for those parcels that are both updated and verified. The anomalies (if any)

Sr. #	Query / Question	Response
		shall be rectified by the contractor from Patwari.
13.	Would the firm will be required to establish an office in each district?	Yes.
14.	Would the firm will be required to conduct a survey for the identification of the anomalies in each district?	Survey is not required but the coordination with field staff is required if there is possibility established wandajat is not properly cut on the paper.

Meeting was ended with the note of thanks.