



**PROJECT IMPLEMENTATION UNIT (PIU)
PUNJAB URBAN LAND SYSTEM
ENHANCEMENT (PULSE)
Punjab Land Records Authority (PLRA)
Government of the Punjab**



TERMS OF REFERENCE

PUNJAB URBAN LAND SYSTEM ENHANCEMENT (PULSE)

**ISLAMIC REPUBLIC OF PAKISTAN
PUNJAB PROVINCE**

**HIRING OF AN INDIVIDUAL CONSULTANT AS
REVENUE OFFICER**

JULY 2023

Terms for Reference for Revenue Officer

1. BACKGROUND INFORMATION

Board of Revenue, Punjab with the technical & financial support of World Bank is preparing Punjab Urban Land System Enhancement (PULSE) project for the establishment of a unified central database of all types of urban properties (societies / authorities / development agencies), rights and charges. The proposed system will not merely a GIS & Parcel based one but has all possible functionalities to serve as a robust platform for creation of 'Spatial Data Infrastructure' (SDI), an inevitable need of the future. The project will provide a complete and transparent record of title in land and immovable property. Digitization of remaining parts of rural land, digitization of katchi abadi record, automation of sub-registrar record rooms is also part of the project.

1.1. Beneficiary Country and Province:

Islamic Republic of Pakistan and Punjab Province.

1.2. Contracting Authority:

Under the Punjab Urban Land System Enhancement (PULSE) Project and in agreement with the World Bank, the Project Implementation Unit (PIU), Punjab Land Records Authority (PLRA), Government of Punjab is the contracting authority.

2. OBEJECTIVE

One of the core objectives of the PIU is to provide the analytical services and value-added information and solutions to Punjab Land Records Authority (PLRA) in Punjab and other users such as World Bank, donor organizations etc. in a manner that broadens and strengthens the digitization of land record on PLRA and maximizes the effectiveness of the Punjab Urban Land System Enhancement (PULSE).

The Revenue Officer will provide support to the wider PIU team in the development of Revenue that is part of the vision of Punjab Land Records Authority (PLRA).

3. SCOPE OF WORK

- i. The Consultant will help in digitization of revenue record of tehsil.
- ii. The Consultant will help in preparation of missing mussavies and other missing revenue record.
- iii. The Consultant will help in digitization of registered deeds.
- iv. The Consultant will help in survey for the digitization of Parcels.
- v. The Consultant will help in resolving the revenue related disputes.
- vi. The Consultant will help in correction of inconsistencies in the revenue record.
- vii. The Consultant will guide the mapping team about revenue matters.
- viii. The Consultant will be responsible to perform any other tasks assigned and entrusted by the PC-PIU.

4. DELIVERABLES

The Consultant will submit monthly reports about the Terms of Reference (TOR).

5. QUALIFICATION AND EXPERIENCE

We are seeking enthusiastic and motivated individuals, to work with us on this dynamic and engaging project, who fulfill the following criteria:

- i. Minimum qualification FA/Intermediate.
- ii. Must complete the Patwar Course.
- iii. At least eight (08) years of experience in revenue work in the field.

6. TYPE OF CONTRACT

Time-Based Contract.

7. ESTIMATED DURATION OF CONTRACT

The duration of the contract is for a period of one (01) year (extendable).

8. SELECTION METHOD

The selection will be made in accordance with the Open Competitive Selection of Individual Consultants of World Bank Procurement Regulations for IPF Borrowers”, dated November 2020. The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” dated July 2016 revised November 2017 and August 2018 (“Procurement Regulations”), setting forth the World Bank’s policy on conflict of interest.
