

**PRE-BID MEETING FOR THE PROCUREMENT OF NON- CONSULTING SERVICES FOR DIGITALIZATION OF EXISTING MANUAL LAND RECORDS OF DEVELOPMENT AUTHORITIES GDA, MDA, FDA (PK-BOR PUNJAB-348759-NC-RFB)**

Above noted meeting was arranged as per following details/schedule:

**Meeting Date:** July 10, 2023 (Monday)

**Timings:** 11:00 AM – 12:00 PM.

**Venue:** Committee Room, PMU-BOR

**Internal Participants of the meeting (PMU- PULSE):**

- i. Mr. Faiz Ul Hassan (Project Coordinator-PIU) (Chair).
- ii. Muhammad Afzaal Amin Rana, Procurement Specialist (PIU-PLRA), (Member).
- iii. Mr. Nasir Ashraf, GIS Specialist (PMU-PULSE), (Member).
- iv. Mr. Rana Sohail Aslam, GIS Specialist (PIU- PULSE), (Member).
- v. Mr. Farhan Yousaf, ICT Specialist (PMU- PULSE) (Co-opted Member).
- vi. Mr. Rizwan Khalid, Procurement Specialist (PMU- PULSE), (Secretary).

**External participants of Meeting (Representatives of firms)**

- i. Mr. Ejaz Zafar, Country Manager, M/S Archive Services Pvt Ltd.
- ii. Mr. M. Kashif, Operations Manager, M/S Systems Limited.
- iii. Ms. Nadia Raouf, M/S EY Ford Rhodes.

The Chair welcome all the participants and asked the external participants / firm's representatives to submit their queries regarding above noted RFB; The Firms submitted their queries as under: -

Sr. No.	Queries of Participants	Response
1	The Data for scanning and digitization will be available at central level in main offices of development authorities or at lower level?	Most of the land ownership data is available at the central level of the development authority.
2	How it will be verified that data entered is correct or not?	Quality Assurance of the data will be carried out by the borrower with different techniques.
3	How payment invoice will be proceeded?	Please refer to Section VII- Activity Schedule, and clause 6.4 of Special Conditions of Contract (SSC).  Service provider shall provide all the data to this office in Hard Disk and claim the bills of scanned files and data entry separately. Borrower team will verify quality, accuracy and authenticity of data and on satisfactory working of service provider, invoice shall process for payment time to time.

